



HUNTERDON COUNTY BOARD OF CHOSEN FREEHOLDERS

Hunterdon County Complex, Building #1, Assembly Space
314 State Route 12
Flemington, New Jersey 08822

November 17, 2020

Dial-In Number: 720-399-1558 or 877-658-5107
Passcode: 403752

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a copy of the special meeting notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before November 10, 2020 to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. FREEHOLDER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. PROCLAMATION - Recognizing Steve Kalafer on being inducted into the 2019-2020 New Jersey Hall of Fame Class.

2. PROCLAMATION - Recognizing Mike Ferraro of East Amwell Township for raising over \$10,000 for Houses for Warriors.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.** (Comments

exceeding 2 minutes will be entertained later in the agenda)

IX. **HEALTH DEPARTMENT UPDATE: Karen DeMarco, Director**

1. RESOLUTION - Authorizing an Increase in the Amount of the Vault Medical Services of NJ, COVID-19 Testing Agreement

X. **FINANCE: Janet Previte, CFO**

1. RESOLUTION - Authorizing acceptance of the 2019 County Audit.
2. RESOLUTION - Certification of the 2019 Annual Audit by the Hunterdon County Board of Chosen Freeholders.

XI. **PURCHASING, Ray Rule, QPA**

1. RESOLUTION - Approving Requisition #R0-06049 with Eplus Technology Inc, in an amount not to exceed \$198,153.53, for firewall replacement for the Department of Human Resources and Information Technology.

XII. **COUNTY ADMINISTRATOR, Kevin Davis**

1. RESOLUTION - Authorizing Municipal Awards under the COVID-19 Hunterdon County Municipal Grant Program as recommended by the Hunterdon County OEM Coordinator.
2. RESOLUTION - Express the position of the Hunterdon County Board of Chosen Freeholders that no action will be taken by the County to interfere with, reduce the hours of, or close down private businesses in Hunterdon County under the circumstances authorized by Executive Order #195.

XIII. **APPOINTMENTS:**

1. RESOLUTION - Authorizing appointment to the Raritan Valley Community College Trustee Search Committee, for a one (1) year, effective November 17, 2020 through November 17, 2021.

XIV. **CONSENT AGENDA**

“All matters listed under the Consent Agenda are considered to be routine by the Board of Chosen Freeholders of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.” 2.

1. RESOLUTION - Approval of claims in accordance with the Claims Register dated November 17, 2020.
2. RESOLUTION - Approval of the regular and executive session meeting minutes of November 04, 2020.
3. RESOLUTION - Authorizing a salary adjustment for Meagan Quinn O'Reilly, Department Director in the Hunterdon County Department of Human Services for exceptional work and service.
4. RESOLUTION - Authorizing a salary adjustment for Mary Evers, Confidential Aide in the Hunterdon County Department of Economic Development for taking on additional duties and responsibilities.
5. RESOLUTION - Authorizing the provisional promotion of Jamie Abramo to the position of Senior Electrician, Facilities Division within the Department of Administrative Services.
6. RESOLUTION - Authorizing the provisional promotion of George Price, Jr. to the position of Electrician, Facilities Division within the Hunterdon County Department of Administrative Services.
7. RESOLUTION - Authorizing a salary adjustment for Ruth Cass, Confidential Aide in the Hunterdon County Department of Administration, for taking on additional duties and responsibilities.
8. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, a Professional Services Agreement with Brinkerhoff Environmental Services, for the Site Investigation-Phase II in connection with Block 13, Lot 2, 3, and 4 in the Borough of Milford, in an amount not to exceed \$47,886.00.
9. RESOLUTION - Authorizing the Freeholder Director to sign on behalf of the County, an Agreement with the County of Somerset to provide Juvenile Home Detention Services and Advanced House Arrest and Intensive Case Management Program Services rendered January 1, 2021 through December 31, 2022.
10. RESOLUTION - Authorizing the Freeholder Director to sign and accept on behalf of the County, Contract #21APKC with the New Jersey

Department of Human Services, Division of Disability Services, in the amount of \$28,764.00 for the period of January 1, 2021 through December 31, 2021.

11. RESOLUTION - Authorizing Contract Amendment #1 with Charles M. Urban to extend the Due Diligence period through April 30, 2021 to allow for a Phase II Environmental Site Investigation to be completed by Hunterdon County.
12. RESOLUTION - Authorizing base pay and regular rate of pay contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Nonsupervisory and Supervisory units for the covered Library employees.

XV. CORRESPONDENCE

1. RESOLUTION - Approving a request from Meagan Luipold of Immunovia, Inc., to light the exterior of the Historic Hunterdon County Courthouse in purple on November 19, 2020 in honor of World Pancreatic Cancer Day.
2. RESOLUTION - Authorizing the City of Lambertville to participate in the County of Hunterdon's gas and diesel purchase program and directing the Division of Vehicle Services to implement this shared service.
3. RESOLUTION - Accepting the donation of a lighting fixture from the Hunterdon County 4H & Agriculture Fair Committee to be located next to Building #5 at the Roger K. Everitt South County Fairgrounds.

XVI. OPEN TO THE PUBLIC

XVII. FREEHOLDERS COMMENTS/REPORTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**PROCLAMATION
2020-43**

Honoring Steve Kalafer on being Inducted into the New Jersey Hall of Fame

WHEREAS, Steve Kalafer, chairman of the Flemington Car and Truck Country was recently selected as an inductee in the 2019-2020 New Jersey Hall of Fame Class; and
WHEREAS, Steve Kalafer, a New Jersey native, is a respected and trusted business leader in Hunterdon County and throughout the State of New Jersey; and
WHEREAS, Steve Kalafer is also chairman emeritus of the Somerset Health Care Foundation and serves on the Board of Directors of RWJBarnabas Health; and
WHEREAS, Steve kalafer also serves on the board of New Jersey Manufacturers Insurance, a co-chair of the Chairman's Council of The Actors Fund of America, and recently retired as a trustee of the Joe Torre Safe At Home Foundation; and
WHEREAS, Steve Kalafer is widely known for his philanthropic work and ongoing commitment to the communities in which he does business; and
WHEREAS, more important than all of his business and community work, Steve Kalafer is a dedicated husband to his wife, Suzanne of 49 years, and father to his two sons Jonathan and Josh, and their wives Kori and Rachel, and grandfather to his five grandsons;
NOW THEREFORE BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon hereby extends its praise and commendations to Steve Kalafer on being inducted into the 2019-2020 New Jersey Hall of Fame Class; and
BE IT FURTHER RESOLVED, that the Freeholder Board extends its best wishes to Steve Kalafer and his family for many more years of success and happiness.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

2020-44

Recognizing Mike Ferrara of East Amwell Township for raising over \$10,000 for Houses for Warriors.

WHEREAS, Mike Ferrara, an East Amwell Township resident and a junior at Hunterdon Central Regional High School, recently participated in the 45th annual Marine Corps Marathon; and

WHEREAS, Mike Ferrara raised more than \$10,000 on behalf of Houses for Warriors, a Colorado-based nonprofit that helps disabled and homeless veterans with housing and housing resources; and

WHEREAS, while the Marine Corps Marathon is not a charity race, Mike Ferrara, who comes from a military family, wanted to do something special in honor of our Nation's veterans; and

WHEREAS, for every \$1,000 raised, Houses for Warriors will place a brick outside a homeless veterans' shelter the organization is constructing in Colorado; and

WHEREAS, Mike Ferrara is dedicating three total bricks in honor of his grandfathers Raymond Ferrara, Sr. a United States Navy veteran; Tom Kerfoot, a United States Army veteran; and his Uncle Anthony Ferrara, a United States Marine Corps veteran; and

WHEREAS, Mike Ferrara hopes to follow in his family's tradition of service and intends to apply, and hopefully attend one of the United States Service Academies;

NOW THEREFORE BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, extends its praise and thanks to Mike Ferrara for raising funds to combat veterans homelessness and raising awareness around this important issue; and

BE IT FURTHER RESOLVED, that the Freeholder Board extends its best wishes to Mike Ferrara in all of his future personal and scholastic endeavors.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-681**

Authorizing an Increase in the Amount of the Vault Medical Services of NJ, COVID-19 Testing Agreement

BE IT RESOLVED, that the Board of Chosen Freeholders of they County of Hunterdon, hereby authorize an increase in the contract amount with Vault Medical Services of NJ for expanded COVID-19 testing by \$40,000; and

BE IT FURTHER RESOLVED, that the new not to exceed spending amount shall be increased from \$185,000 to \$225,000 and will be funded through budget account: T-03-56-2893-000.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-682

Acceptance of the 2019 County Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Freeholders pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

- R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Chosen Freeholders of the County of Hunterdon, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-683

Certification of the Governing Body of the Annual Audit

STATE OF NEW JERSEY

COUNTY OF HUNTERDON

We, members of the governing body of the *(Name of local unit)* of, in the County of *(County Name)*, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Board of Chosen Freeholders of the County of Hunterdon in the county of Hunterdon;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year *(insert year)*;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

Sworn to and subscribed before me this

_____ day of _____

Notary Public of New Jersey

Clerk

The Clerk of the Board of Chosen Freeholders shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-684

Firewall Replacement

Budget Account #C-04-55-2005-184

WHEREAS, the Local Public Contracts Law requires that purchases in excess of \$44,000.00 be approved by resolution of the Governing Body; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R0-06049 with Eplus Technology Inc., doing business at 155 S Limerick Road in Royersford PA 19648 for the firewall replacement, in an amount not to exceed \$198,153.53; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Accounts #C-04-55-2005-184;

BE IT FURTHER RESOLVED that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-685**

Authorizing Municipal Awards under the COVID-19 Hunterdon County Municipal Grant Program

Budget Account #0-01-20-0110-831

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby approves of the following municipal applications submitted under the COVID-19 Hunterdon County Municipal Grant Program:

Glen Gardner Borough: \$1,000

Kingwood Township: \$1,496

Milford Borough: \$1,000

Readington Township: \$5,000

Tewksbury Township: \$2,310

High Bridge Borough: \$1,364

Holland Township: \$2,039

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-686

Business Non Interference Resolution

Whereas, on November 12, 2020, New Jersey’s Governor enacted executive order #195, delegating authority to counties and municipalities to regulate the operating hours of non-essential businesses after 8:00 p.m. to manage the recent surge in the corona virus; and

Whereas, the Governor’s previous orders shutting down businesses throughout the state earlier in the year and restricting their re-opening has resulted in the closing of many businesses, tens of thousands of lost jobs, and economic devastation across New Jersey, and

Whereas, businesses presently in operation in Hunterdon County already require customers and employees to wear masks, observe social distancing, following health mandates as directed by the state government and the Centers for Disease Control (CDC); and

Whereas, the Hunterdon County Board of Chosen Freeholders believe that private businesses know far better than government how to ensure the protection of the health of their customers and employees, while still being economically feasible; and

Whereas, additional restrictions placed on private businesses, particularly restaurants and other small retailers, could result in their permanent closure which will lead to greater economic harm, additional layoffs, and the devastation of local downtowns for years to come;

Now, Therefore, Be It Resolved, By the Hunterdon County Board of Chosen Freeholders that no action will be taken by the County to interfere with, reduce the hours of, or close down private businesses in Hunterdon County under the circumstances authorized by Executive Order #195.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020



**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-687**

Authorizing the Creation of the RVCC Search Committee

BE IT RESOLVED, that the following term appointments be made to the Raritan Valley Community College Trustee Search Committee, for a one (1) year, effective November 17, 2020 through November 17, 2021:

Jeffrey Perron, Esq.
Helen "Beth" Schermerhorn
Brittany Desiderio
Patrick Torpey
Marc Saluk

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-688**

Salary Adjustment - Meagan Quinn O'Reilly - Human Services

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment provided for the exceptional work and service of Meagan Quinn O'Reilly, Department Director in the Hunterdon County Department of Human Services.

Effective: November 16, 2020

Base Salary: \$109,000.00

Weekly Hours: 35

Affiliation: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-689**

Salary Adjustment - Mary Evers - Department of Economic Development

BE IT RESOLVED that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment provided for the assignment of additional duties and responsibilities to Mary Evers, Confidential Aide in the Hunterdon County Department of Economic Development.

Effective: November 16, 2020

Base Salary: \$52,960.00

Weekly Hours: 40

Affiliation: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-690**

Promotion - Jamie Abramo - Department of Administrative Services/Facilities Division

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the provisional promotion of Jamie Abramo to the position Senior Electrician in the Hunterdon County Department of Administrative Services, Facilities Division.

Effective Date: November 16, 2020

Base Salary: \$61,799.76

Weekly Hours: 40

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-691**

Promotion - George Price, Jr. - Department of Administrative Services/Facilities Division

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves the provisional promotion of George Price, Jr. to the position Electrician in the Hunterdon County Department of Administrative Services, Facilities Division.

Effective Date: November 16, 2020
 Base Salary: \$66,648.13
 Weekly Hours: 40
 Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-692**

Salary Adjustment - Ruth Cass - Department of Administration

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders approves a salary adjustment provided for the assignment of additional duties and responsibilities to Ruth Cass, Confidential Aide in the Hunterdon County Department of Administration.

Effective: November 16, 2020
 Base Salary: \$52,960.00
 Weekly hours: 40
 Affiliation: Unclassified

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-693

Site Investigation-Phase II

Block 13, Lot 2, 3, and 4 in the Borough of Milford

Budget Account #C-04-55-1902-701

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby approves a Professional Services Contract with Brinkerhoff Environmental Services, Inc. for a Site Investigation-Phase II in connection with the possible acquisition of Block 13, Lot 2, 3, and 4 in the Borough of Milford, in an amount not to exceed \$47,886.00.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-694

Authorizing an Agreement with the County of Somerset Provide Juvenile Home Detention Services, Advanced House Arrest and Intensive Case Management Programs for Residents of Hunterdon County.

Budget Account #(Acct. No. 8-01-25-0281)

(Acct. No. 8-01-25-0281)

WHEREAS, the County of Hunterdon has requested that the County of Somerset provide Juvenile Home Detention Services, Advanced House Arrest and Intensive Case Management Programs for residents of Hunterdon County at an agreed upon cost per service basis; and

WHEREAS, an Agreement is necessary to set forth the terms under which the Somerset County Juvenile Home Detention Program, Advanced House Arrest and Intensive Case Management Programs will operate and the terms by which Hunterdon County will pay said program fees to Somerset County;

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of Chosen Freeholders sign on behalf of the County, an Agreement with the County of Somerset to provide Juvenile Home Detention Services at the per diem rate of \$88.00 per client; and Advanced House Arrest and Intensive Case Management Program Services at the per diem rate of \$50.00 per client for services rendered January 1, 2021 through December 31, 2022.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-695**

Contract Agreement with the New Jersey Department of Human Services, Division of Disability Services

Budget Account #(Acct. No. G-02-41-7402)

(Acct. No. G-02-41-7402)

BE IT RESOLVED, the Freeholder Director is hereby authorized to sign on behalf of Hunterdon County, Contract #21APKC, with the New Jersey Department of Human Services, Division of Disability Services, for the period January 1, 2021 through December 31, 2021 in the amount of \$28,764.00, State funding, for the purpose of administering the Personal Assistance Services Program for Hunterdon County, for the purpose of providing case management services to eligible disabled residents.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-696

Contract Amendment #1 to the Milford Waterfront Project

WHEREAS, the County of Hunterdon entered into a contract with Charles M. Urban (“Seller”), dated June 2, 2020 for the acquisition of Block 13, Lots 1, 2, 3, 4 on tax maps of Milford Borough, County of Hunterdon, State of New Jersey

WHEREAS, The County and Seller wish to amend the existing Contract to extend the Due Diligence period through April 30, 2021 to allow for a Phase II Environmental Site Investigation to be completed by the County.

NOW, THEREFORE, BE IT RESOLVED:

1. The Contract between the County and Charles M. Urban, dated June 2, 2020 is amended to extend the Due Diligence period through April 30, 2021 to allow for a Phase II Environmental Site Investigation to be completed by the County.
2. The County Freeholder Director, or the Deputy Freeholder Director, is authorized to sign Contract Amendment #1.
3. The Board of Chosen Freeholders authorizes County Counsel, the Director of Roads, Bridges & Engineering and the Division of Finance to take all actions necessary and appropriate to close title on the purchase of the property.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2020-698

Contractual Increases - Hunterdon County Library

BE IT RESOLVED that the Hunterdon County Board of Chosen Freeholders approves base pay and regular rate of pay contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Nonsupervisory and Supervisory units for the covered Library employees as follows:

Effective Date: November 1, 2020

Last Name, Suffix	First Name, MI	Title	New Base Pay/Rate of Pay
BAKALETZ	MARYJEAN G	LIBRARIAN 2 SENIOR LIBRARIAN	\$53,653.00
BARR	BUFF C	SENIOR LIBRARY ASSISTANT	\$45,128.07
BEST	JESSICA L	LIBRARY ASSISTANT	\$14.83
BIONDI	JARED T	CLERK DRIVER	\$33,730.54
BIVONA	JUDITH	SENIOR LIBRARY ASSISTANT	\$47,099.83
BODNAR	DEBORAH N	LIBRARY ASSISTANT	\$14.83
BURGESS	KATHERINE	SENIOR LIBRARIAN	\$57,866.42
CAMPBELL	ROSS A	LIBRARY ASSISTANT	\$14.83
COMELLA	LEE A	SUPERVISING LIBRARY ASSISTANT	\$67,875.17
CONNORS	KATHLEEN M	ADMINISTRATIVE SECRETARY	\$73,434.19
DANDO	JOAN C	LIBRARY ASSISTANT	\$36,015.17
DEAN	PAMELA C	LIBRARY ASSISTANT	\$26,990.00
EDWARDS	TERRY M	LIBRARIAN 4	\$68,328.20
EHLERT	SUSAN	LIBRARIAN 1	\$27.30
FERGUSON	MARY L	SENIOR LIBRARY ASSISTANT	\$48,001.78
FRANK	CORTNEY P	LIBRARIAN 2 SENIOR LIBRARIAN	\$53,653.00
FREEDLEY	GABRIELE R	SENIOR LIBRARY ASSISTANT	\$41,223.43
GARDNER	ADRIENNE	SUPERVISING LIBRARIAN	\$90,384.28
GERRY	BRENDA L	SENIOR LIBRARY ASSISTANT	\$35,878.96
GROTRIAN	CHERYL M	SENIOR LIBRARY ASSISTANT	\$39,707.02
HORVATH	DONNA M	Principal Library Assistant	\$54,147.30
HRINYAK	JULIA A	Principal Library Assistant	\$51,220.25
JABLONSKI	CAROL A	SENIOR LIBRARY ASSISTANT	\$37,685.28
JANOSIK	SANDRA A	LIBRARIAN 1	\$27.30
JUELCH	KARLINA T	LIBRARY ASSISTANT	\$14.83
KAHLKE	DONNA M	SENIOR LIBRARY ASSISTANT	\$30.52
KORDONIS	ANDREA C	LIBRARY ASSISTANT	\$20.90
LAMBORN	GLORIA M	LIBRARY ASSISTANT	\$14.83
LIGGETT	LORI A	SR CLK D	\$40,829.26
MARINO	BARBARA F	LIBRARY PAGE	\$17.08

MCFADDEN	CLAIRE H	SENIOR LIBRARY ASSISTANT	\$50,692.50
MESSINGER	KERRI A	CLERK DRIVER	\$38,069.41
MONTI	KATHERINE	LIBRARY ASSOCIATE	\$46,231.57
MUNKEL	PAMELA L	Principal Library Assistant	\$58,221.79
NAFTAL	ALISON J	PRINCIPAL LIBRARIAN	\$72,322.80
NEUBAUER	DANA K	LIBRARIAN 2 SENIOR LIBRARIAN	\$55,458.59
NOONE-KOZAKIEWICZ	MARY C	SENIOR LIBRARIAN	\$61,990.71
PASSARO	JANICE	LIBRARY ASSISTANT	\$14.83
PATULLO	DONNA K	LIBRARY ASSOCIATE	\$22.80
PICCIANO	MARIA	LIBRARY ASSISTANT	\$35,217.88
RICKETTS	JANE E	LIBRARIAN 2 SENIOR LIBRARIAN	\$56,709.08
SABO	JOAN A	Principal Library Assistant	\$38,981.07
SALMON	MARLENE C	LIBRARY ASSISTANT	\$14.83
SIEVERS	MARIANNE C	LIBRARY ASSOCIATE	\$35,217.00
SLOMCZEWSKI	GREGORY S	LIBRARIAN 1	\$27.30
SPINKS	GLEN J	CLERK DRIVER	\$43,774.13
STERLING	WILLIAM J	LIBRARY ASSISTANT	\$14.83
STORM	LISA M	Principal Library Assistant	\$55,162.92
TAYLOR-FLYNN	BRYNDA	LIBRARIAN 1	\$30.50
TETTEMER	LISA F	SENIOR LIBRARY ASSISTANT	\$44,257.42
VEGH	KAYLEEN T	LIBRARY ASSISTANT	\$14.83
WESTLAKE	MATHESON	LIBRARY ASSISTANT	\$14.83
WESTOVER	AMY L	LIBRARIAN 1	\$49,686.00
WHITELAW	STACY L	ASSIST SUPERVISOR OF ACCOUNTS	\$44,193.14
WOLSKO	AIMEE	SENIOR LIBRARIAN	\$62,501.91

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-699
Light It Purple Initiative**

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders hereby approves a request from Meagan Luipold of Immunovia, Inc., to light the exterior of the Historic Hunterdon County Courthouse in purple on November 19, 2020 in honor of World Pancreatic Cancer Day.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
 COUNTY OF HUNTERDON**

**RESOLUTION
 2020-700**

Authorizing the City of Lambertville's Participation in the County Fuel Program

BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Hunterdon, does hereby approve a request from the City of Lambertville to participate in the County's gas and diesel purchase program; and

BE IT FURTHER RESOLVED, that the Division of Vehicle Services, of the Department of Administrative Services, be directed to work with the City of Lambertville to implement this shared service.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2020-701**

Installation and Maintenance Agreement for a Light at South County Park

BE IT RESOLVED, that the Hunterdon County Board of Chosen Freeholders accepts the donation of a lighting fixture near Building #5 at the Roger K. Everitt South County Fairgrounds; and

BE IT FURTHER RESOLVED, that the Hunterdon County 4-H & Agricultural Fair Committee will handle both the installation and ongoing maintenance associated with the lighting fixture near Building #5.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Shaun C. Van Doren, Director						
Susan J. Soloway, Deputy Director						
J. Matthew Holt, Freeholder						
John E. Lanza, Freeholder						
Zachary T. Rich, Freeholder						

ADOPTED November 17, 2020

Brad Myhre, Clerk